

COVID-19 Attendance Guidelines – Riverwood Christadelphians

Riverwood Ecclesial – External Events

All gatherings will follow the [NSW Health checklist for places of worship](#) and fall under the Riverwood Christadelphian Ecclesial Weekend COVID-19 Safety Plan.

Please note the following before reading the guidelines below:

- These guidelines cover all events run by the Riverwood Christadelphians not held at our own premises at 265 Bonds Road, Riverwood.
- An Event Organiser and Covid Marshall/s will be nominated for each event
- Event Organisers are responsible for informing members of event details, registering attendees, and nominating Covid Marshalls.
- Covid Marshalls are responsible for cleaning frequently touched surfaces, ensuring stocks of sanitiser, antibacterial soap and wipes are available in all bathrooms and kitchen areas and reminding attendees of physical distancing rules.

Guideline	Responsibility
Abide by all Conditions of Entry , in particular hand sanitising before entry, pre-registering your attendance via the ecclesial app, temperature check and physical distancing of 1.5m for everyone not from the same household.	Attendees, Event Organiser, Covid Marshall
Ensure number of attendees does not exceed current restrictions.	Event Organiser
Check all signage at the premises is current and up to date.	Event Organiser
Members recommended to bring own bread and wine for the memorial service, supplies will be available if required.	Attendees
Designate the internal and external spaces that each gathering will use.	Event Organiser
Wearing a mask in places of worship is highly recommended by NSW Health. Spare disposable masks are available onsite.	Attendees
Set up chairs and tables to ensure the 4 square metre rule and 1.5 metre social distancing rule are being followed. Only provide seating for the allowed attendee limit.	Event Organiser
Adult attendees are required to maintain 1.5m from other adults and children, unless they are from the same household. Children and teenagers who attend multi-age gatherings (e.g., Memorial Meeting) must maintain the same 1.5m distancing as the adult members unless they are members of the same household.	Attendees, Covid Marshall
Ensure your temperature is taken and you are checked off the roll by the event organiser on arrival.	Attendees
Avoid congregational singing. Use audio-visual media for praise. Group items should abide by current NSW Health advice .	Attendees, audio-visual operator
Restrict the swapping of phones and devices between all participants.	Attendees

Guideline	Responsibility
Ensure there is no mingling outside the premises and that adequate signage is provided in this area.	Attendees, Covid Marshall
Avoid sharing physical objects such as Bibles, pens and pencils, handouts and money.	Attendees, speakers
Clean the surfaces of the defined space after each gathering, empty bins and lock up. Refer to the Riverwood Christadelphian Covid-19 cleaning procedure.	Covid Marshall
Remain seated at all times when eating and drinking.	Attendees, Covid Marshall
Attendees are encouraged to bring their own water bottles and members should provide their own emblems. Any emblems provided at the hall will be in individual disposable containers and no shared plates will be used.	Attendees
<p>Good hygiene practices are to be adopted around the service of food and beverages at all times including:</p> <ol style="list-style-type: none"> 1. Masks and gloves for food preparers and servers; and 2. Maintain social distancing whilst distributing food and use only disposable cups, plates and cutlery. 3. Food will be distributed by volunteers, there is to be no buffet or self service. 4. Remain seated at all times when eating or drinking. 	Event Organiser, attendees
<p>Media Policy:</p> <p>If for any reason a member is approached by a media organisation for information or public comment the request is to be passed on to the recorder or in his absence a member of the arranging group without further comment. From there the most appropriate response and spokesperson will be determined.</p>	Attendees/members